

FLAGGING *INTERDISTRICT* and *INTRADISTRICT* STUDENTS

INTERdistrict transfer definition: A student who would normally attend a school in a district other than Marysville Joint Unified, applies for approval to attend a school within Marysville Joint Unified. INTERdistrict transfers that are approved must be flagged in Aeries on the student form. INTERdistrict transfers must be reported to the state every year. The reason code must be selected and the name of the school DISTRICT (non MJUSD) that the student resides in must also be selected. (See instructions below.)

INTRAdistrict transfer definition: A student who lives/attends school at one of the schools within the Marysville Joint Unified district but applies for approval to transfer to another school within Marysville Joint Unified. (See instructions page 2.)

How to flag an INTERdistrict transfer student:

There are 3 different codes in Aeries to select from to indicate the reason for an **inter**district transfer. The codes and definitions are as follows:

1. Other **Inter**district Transfer Agreement. This is a formal agreement between two districts that approves a transfer from one district to another.
2. Public School Choice-Program Improvement. This is a transfer for students who were enrolled in a school identified for program improvement, corrective action or restructuring; were planning to enter the school for the first time; who moved into the school's attendance area; or were matriculating to the school, and who exercised their right to request enrollment in a different school.
3. Public School Choice-Persistently Dangerous. This is a transfer where the student exercised the option to transfer from a school which the state has identified as persistently dangerous, or in which the student was a victim of violent crime on school property.

The screenshot shows the Aeries Student Data form for Marysville Charter Academy Arts. The form is for Student Data 1 (STU) and is dated 9/10/2012. The student's name is Pimentel, and the residence address is Yuba City. The 'Interdist xfer / District' dropdown is highlighted with a red circle, showing '1' and 'Yuba City' selected. A red arrow points from a text box on the right to this dropdown.

INTERdistrict students are students coming from **OUTSIDE** of our district. Flag **ONLY** interdistrict students in this field choosing option 1, 2, or 3. Next, from the pull down select the **DISTRICT** (not the school) they are coming from.

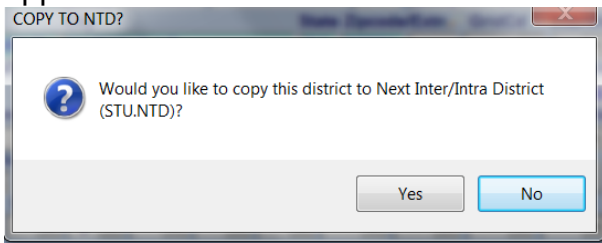
DO NOT flag **intradistrict** students in this field.

Select the appropriate Interdistrict code in the Interdist box. A message will appear.

The screenshot shows a 'COPY TO NIT?' dialog box. The dialog box asks 'Would you like to copy this code to Next Inter/Intra District Transfer (STU.NIT)?' and has 'Yes' and 'No' buttons.

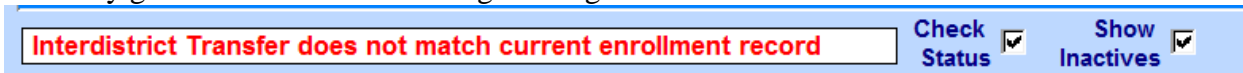
Click on Yes to continue.

Then select the district that the student resides in from the xfer/District box. Another message will appear.

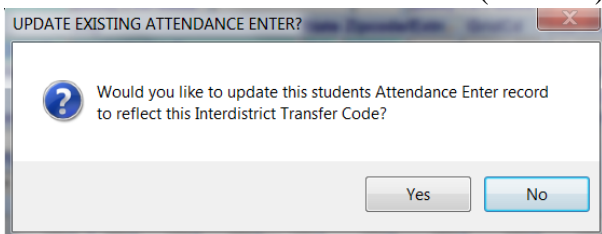


Click on Yes to continue.

You may get a red status error message stating:



Then click on the Attendance button (button 1) on the student form. Another message will display.



Click on Yes to complete the process. The red error message will disappear.

How to flag an INTRAdistrict transfer student:

A student who lives/attends school at one of the schools within the Marysville Joint Unified district but applies for approval to transfer to another school within Marysville Joint Unified is flagged as follows:

Click in the Intra box on the student form and choose Intra District to complete the process.