

Creating New Parent or Student Accounts on the MJUSD Parent and Student Portal

In order to create a portal account, you will need a valid email address and the following information from your student's school:

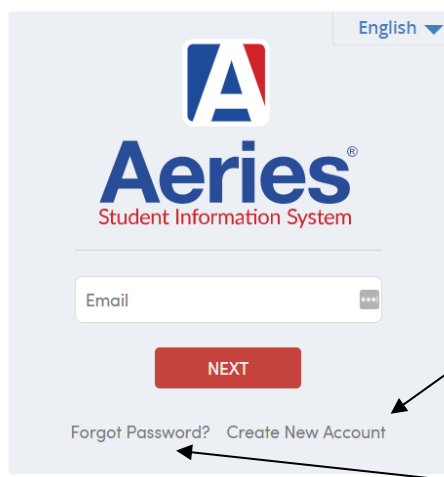
- The student's permanent ID number (School/Teacher Provided)
- A Verification Code or VPC (School/Teacher Provided)
- Home telephone number.

Open your Internet browser. Go to www.mjusd.com Click on the Parents link on the web page. Click on Aeries.Net Parent Portal.



The following log on screen will appear.

MARYSVILLE JOINT USD

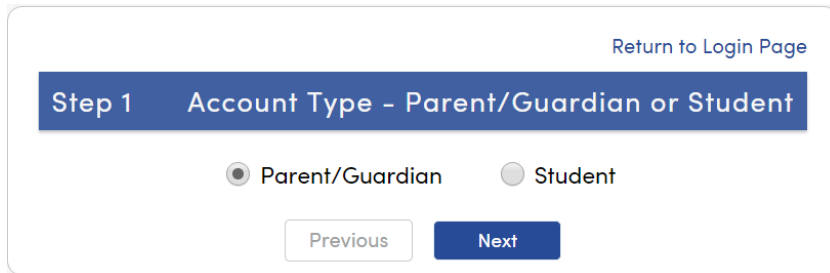


Click on the link Create New Account to create a new parent or student portal account.

(After an account is created, in the event you forget your password, click on the Forgot Password? link and the system will email you a new temporary password so that you can log in and reset your password)

Step 1:

Select the account type. Choose either Parent/Guardian or Student account. Click on NEXT.



Return to Login Page

Step 1 Account Type - Parent/Guardian or Student

Parent/Guardian Student

Previous Next

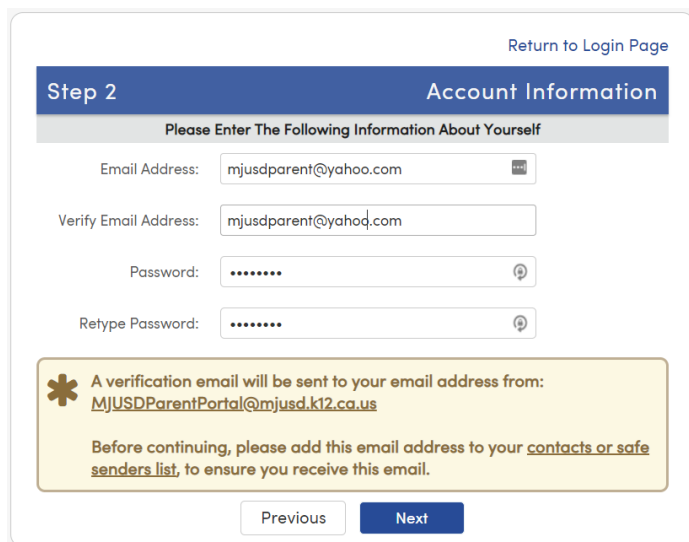
Step 2:

Type in your email address.

Re-type your email address under Verify

Email Address. Type in a password.

Retype that same password under Retype Password.



Return to Login Page

Step 2 Account Information

Please Enter The Following Information About Yourself

Email Address:

Verify Email Address:

Password:

Retype Password:

***** A verification email will be sent to your email address from: [MJUSDParentPortal@mjustd.k12.ca.us](mailto: MJUSDParentPortal@mjustd.k12.ca.us)

Before continuing, please add this email address to your [contacts](#) or [safe senders list](#), to ensure you receive this email.

Previous Next

- Please do not reply to or send to the example email address mjustparent@yahoo.com. As shown in the illustration to the left.

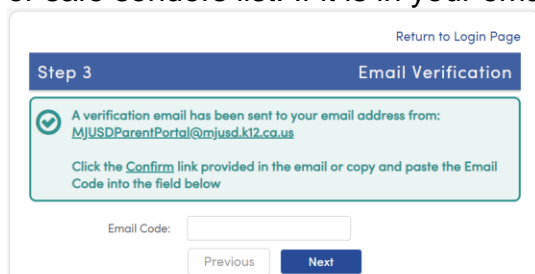
- Please add [MJUSDParentPortal@mjustd.k12.ca.us](mailto: MJUSDParentPortal@mjustd.k12.ca.us) to your “contacts” or “safe senders” list to ensure that you receive the verification email. You must receive the verification email in order to finish setting up your account.

IMPORTANT: YOU MUST OPEN, READ AND FOLLOW THE INSTRUCTIONS IN YOUR EMAIL IN ORDER TO CONTINUE CREATING YOUR NEW PARENT or STUDENT PORTAL ACCOUNT!

Click on Next>>

Step 3:

The email verification form notifies you that a confirmation email has been sent to you. You will need to check your personal email to continue. If you can't find the confirmation email in your email client, you may have forgotten to add [MJUSDParentPortal@mjustd.k12.ca.us](mailto: MJUSDParentPortal@mjustd.k12.ca.us) to your address book or safe senders list. If it is in your email client junk folder, move it to your inbox to continue.



Return to Login Page

Step 3 Email Verification

A verification email has been sent to your email address from: [MJUSDParentPortal@mjustd.k12.ca.us](mailto: MJUSDParentPortal@mjustd.k12.ca.us)

Click the [Confirm](#) link provided in the email or copy and paste the Email Code into the field below

Email Code:

Previous Next

Step 4:

Open the email from MJUSDParentPortal@mjusd.k12.ca.us. Follow the directions in the email and click on the Confirm This Email Address link. This will open your browser and take you to the Final Step Form below in the Final Step

Thank you for registering for an Aeries account. In order to ensure the account was requested by you, please click on the appropriate link below or copy and paste the URL into the Address bar of your browser.

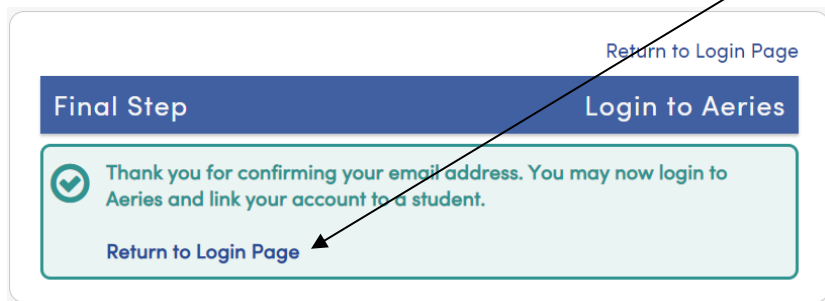
If you can, please click on the following links to confirm or reject this account:

[Confirm This Email Address](#)

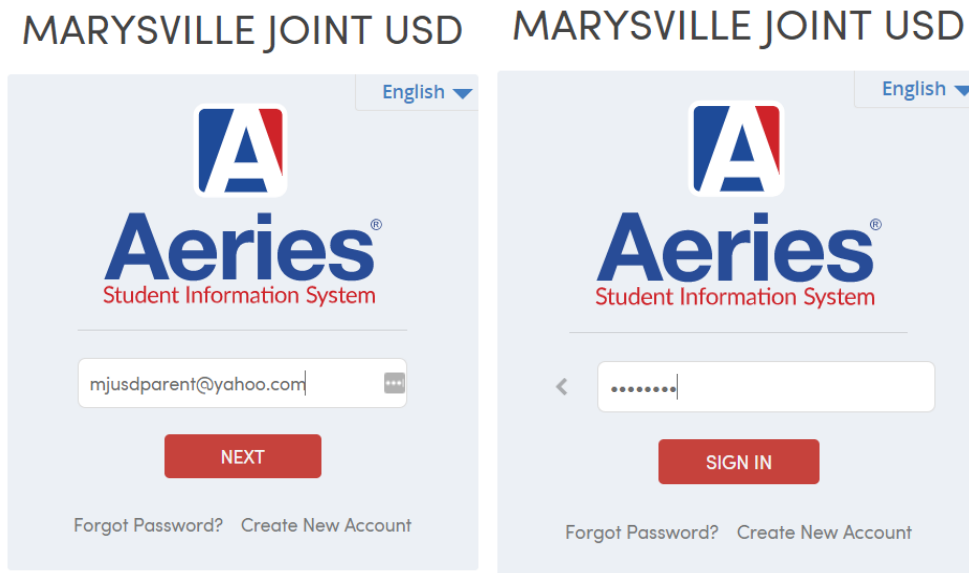
[Reject This Email Address](#)

Step 5:

The Final Step window will appear after confirming your current email address. Click on the Return to Login Page link to finish setting up the account.



At the login screen, type in your email then click Next. Enter the password you created in Step 2. Click Sign In

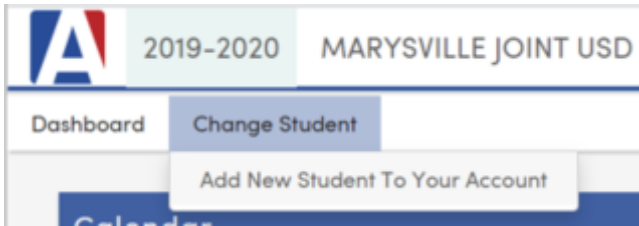


Linking Student(s):

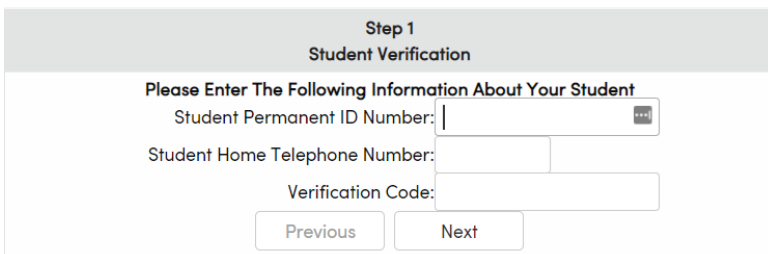
The following steps will link the student to your account:

Student Verification Step 1:

Once logged into your parent portal, click Change Student and then Add New Student to Your Account



Enter the Student Permanent Id number provided by the teacher/school.
Enter the Student Home Telephone Number including the area code.
Enter the Verification Code (VPC) provided by the teacher/school.
All of the letters in the Verification Code must be capitalized.

A screenshot of a web form titled 'Step 1 Student Verification'. The form asks the user to enter the following information: 'Student Permanent ID Number', 'Student Home Telephone Number', and 'Verification Code'. Each field has a corresponding input box. Below the input boxes are two buttons: 'Previous' and 'Next'.

Student Verification Step 2:

On the Emergency Contact Verification form, if your name appears in the list, select it so that your email address will be linked to your contact record. If your name is not listed, select None of the above. Then click Next

A screenshot of a web form titled 'Step 2 Emergency Contact Verification'. At the top, it says 'Your account is now linked to John Doe Jr.'. Below this, it asks the user to select a name from a list if their name appears, so that the email address can be updated. The list has two columns: 'Name' and 'Relationship'. The 'Name' column contains 'Ja' and 'None of the above'. The 'Relationship' column contains 'Mother' and 'Father'. Below the list are two buttons: 'Previous' and 'Next'.

Student Verification Step 3:

Your account is now linked to your student. If you have another student you want to link to this account, click on the button Add Another Student to Your Account. Supply their Permanent ID and Telephone number and Verification Code as in Student Verification Step 1. If you are finished adding students to your account, click on the Dashboard link at the top left of your screen to begin viewing your student's data.

Step 3 Process Complete	
Your account is now linked to	John Doe Jr.
Add Another Student to Your Account	

Important: In the event that a student has a contact record that is restricted from having contact with the student, an email will be sent to the school's principal during the account creation process. The principal will verify the identity of the contact who is creating the account and either accept or reject the creation of the account. If the account is accepted, the account creator will be able to log into the web site and finish providing any necessary information to finish creating the account.