The Maintenance and Operations department is responsible for maintaining all facilities and grounds within Marysville Joint Unified School District. The department is comprised of three divisions: Maintenance, Grounds, and Custodial Services.

Maintenance is directly responsible for repair and upkeep of all district buildings. Specifically, Maintenance is responsible for the operation and repair of all heating, air conditioning, ventilating, plumbing, central steam and chilled water plants, and their associated distribution systems. The Maintenance Department performs certain maintenance and repair functions according to staff requests, a regular schedule or as needed per regular or special inspections conducted by site Administrators and/or Maintenance Department personnel.

Grounds is responsible for maintaining approximately 264 acres of exterior landscaping and sports fields at all school sites. The primary responsibility of Grounds is to maintain a safe and attractive outdoor environment to meet the needs of each school site and the community.

Custodial Services conducts cleaning and upkeep on approximately 1.1 million square feet of academic building space. This space is comprised of approximately 525 classrooms, 77 restrooms and 31 office areas. The primary responsibility of Custodial Services is to perform all custodial duties, minor maintenance and other miscellaneous duties in order to ensure that buildings and grounds are maintained in a healthy, safe, and sanitary manner.

**Types of Work:**

**Unscheduled maintenance repair, custodial requests and grounds work**

Unscheduled work is performed as the need arises and includes:

General repairs which may require the service of roofers, masons, carpenters, locksmiths, plasterers, custodial staff, grounds or other craftsmen. All these services are available as needed and when there will be a minimum interference to classes and/or offices.

**Scheduled maintenance repair, custodial requests and grounds work**

Scheduled work is performed as the need arises:

Repairs will be scheduled by the Maintenance and Operations Department upon receiving work order requests submitted by District staff. All Maintenance and Operations services are available as needed and when there will be a minimum of interference with classes and/or offices.

**Preventative maintenance for, custodial and grounds work**

Preventative scheduled performed is as follows:

Preventative maintenance is schedule annually, bi-annually, weekly, bi-weekly and as necessary. Examples: HVAC filter change, fire suppression systems, elevators, carpet cleaning, window washing, weed control, etc.

**Emergency Repairs**

When situations are observed which appear to require immediate maintenance or repair attention to either prevent or resolve an emergency; these should be reported to the site administrator or by telephone to:

Maintenance and Operations department 530-749-6183, if during normal office hours.

All other times, telephone reports of maintenance emergencies should be made to:

Travis Barnett (Lead Supervisor 916-947-9411)
Maurice Negueloua (Ground Supervisor 919-660-6321)
Ed Lawther (Custodial Supervisor 530-682-3912)

The person to be contacted and/or the party who can identify the problem should be provided when calling.